



Jo'raqulova Muhlisa

Date of birth: 27/09/1999

Nationality: Tadjik

Gender: Female

CONTACT

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WORK EXPERIENCE

1/06/2018 – 1/08/2018

OOO "Uz Vagon Repair Khavast Railway Depo"

Syrdarya region, Khavast district, street ДЕПОВСКАЯ,4

- Assisting with financial record-keeping and data entry – entering invoices, receipts, and payments into accounting software (e.g., Excel, QuickBooks, 1C, SAP).
- Supporting preparation of financial reports – helping accountants with balance sheets, expense reports, and reconciliations.

<https://sensus.kz>

Intern at Accounting Department

15/09/2018-29/06/2019

“InVan” CO

Assistant manager, organizer and tester

- Assisted management in coordinating daily operations and supporting decision-making processes.
- Tested and reviewed systems/workflows to ensure accuracy, efficiency, and quality standards

<https://invan.uz>

3/03/2021 – 15/05/2021

“Kafil” insurance company

Internt at “SMM and Marketing” Department

- Created and scheduled engaging social media content, increasing audience interaction and brand visibility.
- Monitored campaign analytics and prepared performance reports to support marketing strategy optimization

<https://kafil.uz>

05/05/2021 – 30/08/2022

“Humo” LC

EFL, ESL, IELTS Tutor

- Conducted IELTS preparation classes, focusing on all four skills (Listening, Reading, Writing, Speaking) to improve students' test performance.
- Developed tailored lesson plans and provided individual feedback to help learners achieve target band scores.

01/02/2025-01/09/2025

ISFT(International School Of Finance and technologies)

Assistant teacher

teaching ACCA subjects (F1, F2, F6)

improving foreign certificates with new teaching methods

<https://isft.uz>

EDUCATION AND TRAINING

Bachelor of Accounting and Audit

Tashkent Finance Institute
(2017-2021)

Masters of Business Administration
Tashkent State Economy University (2022-2025)

Expertise

- Accounting & Financial Support
 - Digital Marketing & Social Media Management
- Teaching & Exam Preparation skills

LANGUAGE SKILLS

MOTHER TONGUE(S): Uzbek

OTHER LANGUAGE(S):

English

Listening
B2

Reading
B2

**Spoken
production**
B2

**Spoken
interaction**
B2

Writing
B2

Russian

Listening
C1

Reading
C1

**Spoken
production**
C1

**Spoken
interaction**
C1

Writing
C1

COMMUNICATION AND INTERPERSONAL SKILLS

Good communication skills gained through my experience as

Friendliness

▪ Confidence

▪ Empathy

▪ Open-Mindedness

▪ Respective

"Motivated and detail-oriented professional with strong academic and practical experience in economics, finance, and business management. Skilled in research, data analysis, and strategic planning with a proven ability to adapt to dynamic environments. Experienced in project management, reporting, and problem-solving, with excellent communication and teamwork skills. Passionate about continuous learning and applying innovative solutions to achieve organizational goals. Seeking opportunities to contribute expertise and grow within an international, forward-thinking company."

DIGITAL SKILLS

My Digital Skills

SELF-ASSESSMENT / Microsoft Office, Microsoft Word, Microsoft Excel, Outlook, Facebook, Google, Trello, Dashboards, Atlassian Jira

PUBLICATIONS

Educational literature

1. Sabirov X.N. Ekonometrika II. O'quv qo'llanma. –T.: «Innovatsion rivojlanish nashriyot-matbaa uyi» 2022, 430 bet.
2. Sh.I.Mustafakulov, H.N.Sabirov. Ekonometrika I. O'quv qo'llanma. – T.: «Ilm-fan va innovatsiya» 2022, 232 bet.

List of scientific articles

1. Nusratovich, S. H. (2019). The role of the food industry in the national economy. *ACADEMICIA: An International Multidisciplinary Research Journal*, 9(10), 26-34.
2. Sabirov, K. N. (2019). Empirical analysis of the regional location of the food industry in Uzbekistan. *Economics and Innovative Technologies*, 2019(6), 12.
3. Sabirov, H. (2020). Моделирование объемов производства пищевой промышленности. *Iqtisodiyot va innovatsion texnologiyalar*, (6), 124-131.
4. Sabirov, K. N. (2021). Evaluation of the structural changes in production in the food industry. *ACADEMICIA: AN INTERNATIONAL MULTIDISCIPLINARY RESEARCH JOURNAL*, 11(1), 1727-1737.
5. Nusratovich, S. K. (2022). Analysis of Dynamics of Development of Services in Uzbekistan. *Eurasian Scientific Herald*, 6, 6-12.
6. Nusratovich, S. K., & Muhammadyusuf, R. (2022). THE ROLE OF SMALL BUSINESS IN REDUCING POVERTY. *Eurasian Journal of Law, Finance and Applied Sciences*, 2(2), 269-273.
7. Nusratovich, S. K., & Usmonkhan, V. S. (2022). THE ROLE OF SMALL BUSINESS AND ENTREPRENEURSHIP IN THE DEVELOPMENT OF THE NATIONAL ECONOMY. *Eurasian Journal of Academic Research*, 2(2), 731-735.
8. Nusratovich, S. K., & Shermatov, X. (2022). THE ROLE OF ECONOMIC ANALYSIS IN ECONOMIC DEVELOPMENT. *Eurasian Journal of Academic Research*, 2(2), 736-739.
9. Nusratovich, S. K., & Abduhalil, Y. APPLYING THE DIGITAL ECONOMY IN AGRICULTURE.
10. Nusratovich, S. K., & Shermatov, X. (2022). ECONOMIC DEVELOPMENT IN UZBEKISTAN, TRANSITION TO DIGITAL AND GREEN ECONOMY.