



EDUCATION

Bachelor of Educating students in the spirit of patriotism through national instruments in music lessons.

Tashkent state regional pedagogical institute named after Nizami
2016 - 2020

Master of Methodology of using visual technical means to improve quality and efficiency in music culture lessons

2021 - 2023

SKILLS

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership

LANGUAGE

- Russian
- Korean

MUXLISA ATABOEVA
DEPUTY DEAN

ABOUT ME

Responsible and experienced higher education professional with strong expertise in academic administration, student support, and educational coordination. Currently working as a Deputy Dean at Nordic International University, with experience in coordinating academic processes, supporting students and faculty, preparing official documents and reports, and organizing educational activities. I am organized, communicative, detail-oriented, and capable of managing multiple responsibilities effectively. With a background in education and teaching, I am committed to creating a supportive academic environment and contributing to the development of students and the university.

EXPERIENCE

Deputy Dean

2026 – Present

Nordic International University

- Support the Dean in coordinating academic and administrative processes
- Communicate with students, faculty members, and university administration.
- Coordinate academic schedules, student-related matters, and educational activities.
- Monitor and organize departmental tasks and ensure timely completion of assigned activities.

Tutor | Educator | Pedagog

2023 - 2026

Nordic International University

- Provided academic and personal support to students and helped address their educational needs
- Assisted students with academic planning, university procedures, and administrative matters.
- Maintained communication between students, faculty, and university administration.

Music teacher

2020 - 2023

General secondary school №220

- Assisted students with academic planning, university procedures, and administrative matters.
- Maintained communication between students, faculty, and university administration.

The State Art museum of Uzbekistan

2014 - 2016

The State Art museum of Uzbekistan

- Assisted visitors and provided information about exhibitions and artworks.